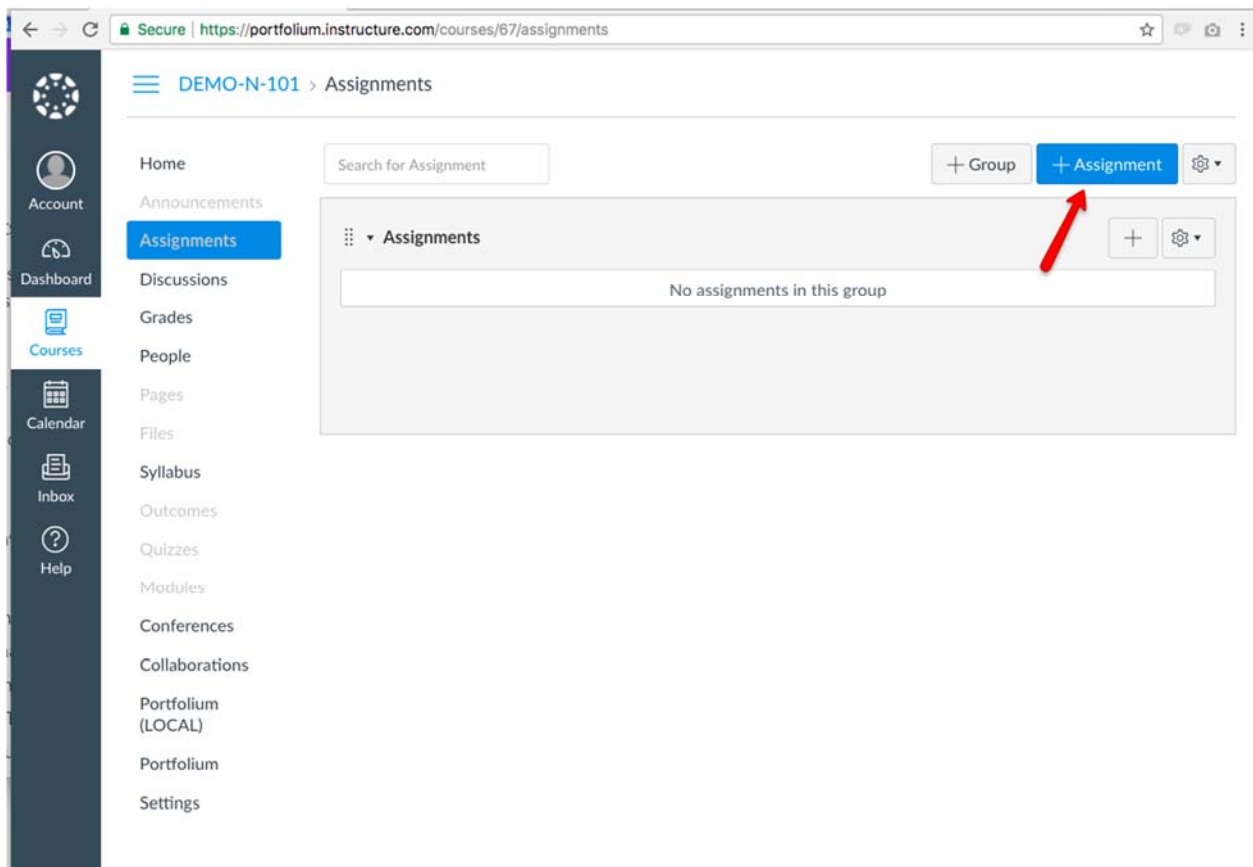


Creating and Grading a Portfolium Assignment in Canvas as a Faculty Member

Assignments in Canvas should be linked to Portfolium when you want the student's work to display in their ePortfolio. As an example, you can have a Canvas course with ten assignments, and only three of the assignments are connected to Portfolium because only three of the assignments belong in the ePortfolio. Students access these three assignments the exact same way they access assignments that aren't linked to Portfolium, the difference being when they click on the assignment, it will open the Portfolium application within Canvas for them to complete the work. Faculty can use P/F, 0-100, or a Rubric to assess the work and the score will flow back to Canvas.

Adding Assignments

1. Go to a course in Canvas
2. Click on the "Assignments" menu
3. Add a new Assignment by clicking on the "+ Assignment" button.



The screenshot displays the Canvas LMS interface for a course named "DEMO-N-101". The page title is "Assignments". On the left sidebar, the "Assignments" menu item is highlighted. The main content area features a search bar labeled "Search for Assignment", a "+ Group" button, and a "+ Assignment" button. A red arrow points to the "+ Assignment" button. Below these buttons, there is a section titled "Assignments" with a plus sign and a settings icon. The main content area displays "No assignments in this group".

The “Create New Assignment” form loads, fill out the following required settings:

- Assignment Name
- **NOTE: Assignment Instructions should not be entered on this screen (in Canvas). They will be added within the Portfolium interface**
- Points: numerical value this assignment would be scored against
- Submission Type - External tool
- Click on the “Find” button from the “Enter or find an External Tool URL” section
- Choose “Portfolium”
- Choose to Load this Tool in a New Tab
- Choose Save and Publish


The screenshot shows the 'Create new' assignment form in Canvas. The breadcrumb trail is 'DEMO-N-101 > Assignments > Create new >'. The form title is 'Health Policy Memo'. The status is 'Not Published'. The submission type is 'External Tool'. The 'Enter or find an External Tool URL' field contains 'http://www.example.com/launch' and the 'Find' button is visible. The 'Load This Tool In A New Tab' checkbox is checked. The 'Assign to' field is set to 'Everyone'. The form also includes fields for 'Points' (12), 'Assignment Group' (Assignments), and 'Display Grade as' (Points). The 'Moderated Grading' checkbox is unchecked. The 'Assign to' field is set to 'Everyone'.

Submission Type

External Tool


External Tool Options

Enter or find an External Tool URL



Load This Tool In A New Tab

Configure External Tool

 Select a tool from the list below, or enter a URL for an external tool you already know is configured with Basic LTI to add a link to it to this module.

- Allows you to pull in documents from Office 365 to Canvas
- Pearson MyLab and Mastering**
- Portfolium**
The Portfolium LTI Application
- Roll Call**
A very handy tool for creating seating charts and keeping track of attendance.
- Sanning HW**


Click on the “Load ‘assignment name’ in a new tab” button.

Submission Type


External Tool

External Tool Options

Enter or find an External Tool URL



Load This Tool In A New Tab



Linking the Assignment to the Portfolium EDU Platform

When you click on an assignment in Canvas, the application sends you to the Portfolium EDU Platform. If you are new to the EDU Platform, you will be taken through the on-boarding flow to establish your account. After your account is created, you will be taken to the assignment setup page.

DEMO-N-101 > Assignments > Assignment title

Assignment title

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Collaborations

Portfolium (LOCAL)

Portfolium

Settings

This tool needs to be loaded in a new browser window



The EDU Platform requires you to enter the following fields to create your assignment:

- Instructions - This will give the student directions for the assignment.
- Skills – add the skills the student will acquire from completion of the assignment
- Due Date – set a due date for when the assignment should be completed.
- Category – select the assignment category
- Scoring Type – set the scoring type – there are five options to choose from
 - Rubric*
 - Numeric

- Star Rating
- Letter Grade
- Pass / Fail.
- Rubric - you can choose from the prepopulated list of rubrics, or, you can add your own.

Portfolium EDU Platform
Return to LMS

Portfolium Connect

- 1 **Link a course**
Course Ending LTI has been linked to Portfolium
- 2 **Link assignment to your course**
Now link your assignment to this course by selecting an existing assignment or by creating a new one

SELECT EXISTING ASSIGNMENT
CREATE NEW ASSIGNMENT

Assignment Details

Title: *

Instructions: *

Enter Instructions for the student to follow, so they can complete the assignment.

Add as much information as you'd like. To add a link, use the full URL <http://google.com> or customize it: [Google] (<http://google.com>)

Skills: * How is this used?

Nursing x
Leader x
Nursing Informatics x

**Special Tag Field: Separate by comma or return keys (max-length: 60 per skill)*

Due Date:

12/27/2018 11:59 PM

Due date & time will be set in your local time zone

Category: *

Nursing
x v

Assignment Scoring

Scoring type: *

- Rubric
- Numeric
- Star Rating
- Letter Grade
- Pass / Fail

Rubric: * Preview Rubric

Critical Thinking Rubric
x v

Visibility:

- The attached rubric is only visible to faculty and administration
- Students may also view the attached rubric

Badging

Configure this assignment to automatically award a badge to students whose submission meets the minimum threshold.

Enable badging for this assignment

CREATE ASSIGNMENT
 Publish Immediately



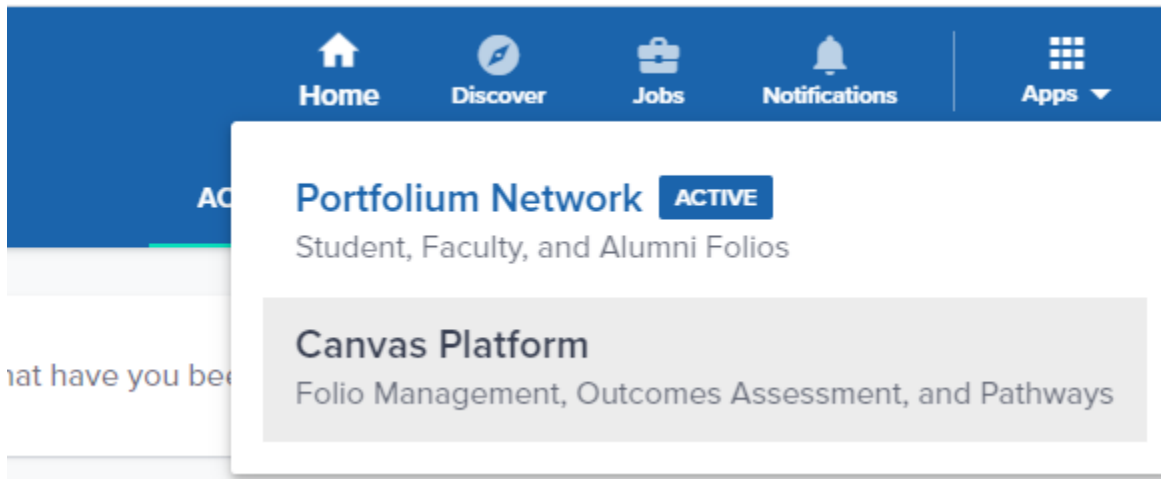
- Visibility – choose whether the rubric is viewable to the student
- Publish Immediately - by default, the publish "ON" button is enabled. You have the option to control the status of the assignment on the Portfolium end.
- Create Assignment – once all the details are filled in choose the Create Assignment tab

Once you create the assignment you will be redirected to your listing of assignments

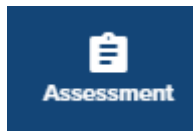
ASSIGNMENTS GRADEBOOK STUDENTS FACULTY SETTINGS				
<input type="text" value="Search for assignments by name..."/>			<input type="button" value="Publish All"/>	<input type="button" value="+ New Assignment"/>
Assignment	Skills	Due Date		
<input type="checkbox"/> Portfolio Writing Assignment PUBLISHED LTI Rubric Scoring - View Preview	Writing	None		
<input type="checkbox"/> Testing-Portfolio PUBLISHED LTI Numeric Scoring	test	None		

Add a Rubric

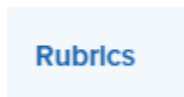
1. Use “Apps” to toggle to the Canvas Platform:



2. Choose “Assessment” from the top of the screen:



3. Choose “Rubrics” along the left-hand side of the screen:



4. And  to create a new rubric.

Student Submission

The student will click into the assignment through Canvas and choose to open in a new tab. This will bring them into the EDU platform. They will choose Start Assignment. Once there they can choose how to submit (via link, type, upload, etc.) Once they’ve uploaded their assignment they will choose Submit Assignment.

Faculty Grading through Canvas

In Canvas, you will access the EDU Platform, by going to the “Course” and “Assignment” you would like to assess.

DEMO-N-101 > Assignments > Assignment title

Assignment title

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Portfolium (LOCAL)

Portfolium

Settings

This tool needs to be loaded in a new browser window

Load Assignment title in a new window

Edit Assignment Settings

Speed Grader™

After your students submit their assignments, you will receive an email that alerts you that their assignment is ready to be assessed. There is also a notification that is triggered within the EDU Platform.

The screenshot shows the Portfolium Assessment Demo interface. At the top, the header includes the logo and 'Assessment Demo', along with user information for 'LuisDemo Teacher'. The main content area is titled 'DEMO-N-101 · 2017 > Assignment title'. Below this, there are tabs for 'ASSIGNMENTS', 'GRADEBOOK', 'STUDENTS', and 'FACULTY'. A warning message states: 'This is a sandbox account. All data is used for demonstrative purposes only.' Below the warning is a search bar for students and a dropdown for assignments. A table lists students and their assignment statuses:

STUDENT	STATUS	SUBM
Neil Armstrong	SUBMITTED	01
Albert Einstein	UNSUBMITTED	
Eleanor Roosevelt	UNSUBMITTED	

On the right side, a dropdown menu is open, showing a list of assignments submitted by Neil Armstrong, including 'DEMO-N-101 assignment submitted by Neil Armstrong' and 'DEMO-nursing assignment submitted by Neil Armstrong'. A red arrow points from the 'ASSIGNMENTS' tab to the first item in the dropdown.

Grading the Assignment

You will be sent to the assignment detail page within the EDU Portal. Choose the assignment you want to grade. You will then see a list of students associated with their assignments and the assignment status. Those assignments with a status of “submitted” are ready to be assessed. Click on the “Score” button.

DEMO-N-101 · 2017 > Assignment title

ASSIGNMENTS

GRADEBOOK

STUDENTS

FACULTY

SETTINGS




 This is a sandbox account. All data is used for demonstrative purposes only.

Search for a student by name or email...



Select an assignment status to filter...



STUDENT	STATUS	SUBMITTED ON	SCORE
 Neil Armstrong ↗	SUBMITTED	01/19/2018	SCORE
 Albert Einstein ↗	UNSUBMITTED	-	UNSUBMITTED
 Eleanor Roosevelt ↗	UNSUBMITTED	-	UNSUBMITTED

Within the assignment page in the EDU Platform, you can view the submitted assignment in detail and provide feedback. If a rubric is used, you can assess levels of achievement.

Assignment: Health Policy Memo

Neil Armstrong Mar 31 Mar 02 7 / 8 (87.5%)

1 of 5 Automatic Zoom

Policy Memo- Price Transparency in health care industry

Disclaimer: "I am a student at Columbia University. However, this comment to the Federal Trade Commission reflects my own personal opinions. This is not representative of the views of Columbia University or the Trustees of Columbia University."

Executive Summary

A lack of price transparency is responsible for stalling competition among health care providers and increasing health care costs. Proponents of greater price transparency believe that it will decrease health care costs by leading consumers to make cost-conscious decisions and by promoting provider competition. On the other hand, some argue that price transparency can rather results in adverse consequences. Therefore, a price transparency policy must not only empower consumers and reduce the health care costs but also minimize the potential negative effects.

Background

1 / 2

Description

The policy issue brief is a short (4-6 pages), neutral summary of what is known about a public problem, one that may or already does affect, or is affected by, government. Analysts prepare such briefs for educated generalists (e.g., legislators) who may know little or nothing about the topic, but need a general background, quickly. The policy issue brief distills or synthesizes a large amount of complex detail, so the reader can easily understand the heart of the issue, its background, the "players" (stakeholders) and

SCORING HISTORY

CRITERION

Includes interventions or nursing actions that directly relate to the patient's goal, that are specific in action and frequency, are labeled "I" for independent and "C" for collaborative, and

0	1	2	3	4
---	---	---	---	---

Excellent 4

CRITERION

Includes the most appropriate diagnosis for patient and ordinal number that includes all appropriate parts (stem, related to or R/T, and as evidenced by AEB for actual diagnosis) and is NANDA

0	1	2	3	4
---	---	---	---	---

Excellent 4

Cancel 8 / 8 SUBMIT SCORE

Assignment: Health Policy Memo

Neil Armstrong Mar 31 Mar 02 7 / 8 (87.5%)

1 of 5 Automatic Zoom

Policy Memo- Price Transparency in health care industry

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0	1	2	3	4
---	---	---	---	---

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0	1	2	3	4
---	---	---	---	---

Excellent 4

Cancel 8 / 8 SUBMIT SCORE

Faculty can provide comments (viewable by students) when assessing with a rubric:

Outcomes Assessment | Canvas x Criteria for Accrediting Engine x | +

edudemo.portfolium.com/assessment/course/899/gradebook

Assignment: Signature Assignment (Learning Outcome 1)

Neil Armstrong

Neil Armstrong has not yet uploaded any work.

Category: Engineering

CRITERION

Implementing Engineering

N/A	0	1	2	3	4
-----	---	---	---	---	---

Select your score

Student Feedback

Add additional feedback...

Students will be able to view feedback when they review their score

CRITERION

Life Skills

N/A	0	1	2	3	4
-----	---	---	---	---	---

Select your score

Student Feedback

Add additional feedback...

Request revisions 0 / 8 **SUBMIT SCORE**

Assignment: Health Policy Memo

Neil Armstrong Mar 31 Mar 02 7 / 8 (87.5%)

1 of 5 Automatic Zoom

Submit Score

AH Your Score: 8 / 8 (100.0%)

CANCEL **SUBMIT SCORE**

CRITERION

Includes interventions or nursing actions that directly relate to the patient's goal, that are specific in action and frequency, are labeled "I" for independent and "C" for collaborative, and

0	1	2	3	4
---	---	---	---	---

4

CRITERION

Most appropriate diagnosis for patient and ordinal includes all appropriate parts (stem, related to or NANDA

0	1	2	3	4
---	---	---	---	---

Excellent 4

Cancel 8 / 8 **SUBMIT SCORE**

DEMO-N-101 > Assignments > Demo Nursing Memo

Demo Nursing Memo

Home | Announcements | **Assignments** | Discussions | Grades | People | Pages | Files | Syllabus | Outcomes | Quizzes | Modules | Conferences | Collaborations | Portfolio (LOCAL) | Portfolio | Settings

Search for a student by name or email... Select an assignment status to filter...

[Edit Assignment Settings](#) [Speed Grader™](#)

STUDENT	SUBMITTED ON	STATUS
Neil Armstrong	04/25/2018	100% View Details
Albert Einstein	-	<input type="button" value="UNSTARTED"/>
John Glenn	-	<input type="button" value="UNSTARTED"/>
Michael Jordan	-	<input type="button" value="UNSTARTED"/>
Sally Ride	-	<input type="button" value="UNSTARTED"/>
Eleanor Roosevelt	-	<input type="button" value="UNSTARTED"/>

Success
The assignment was scored.

Viewing the grading outcomes in Canvas

Within Canvas, the feedback and scoring you provided via Portfolium are pulled directly into the gradebook.

DEMO-N-101 > Assignments

Home | Search for Assignment |

Announcements | **Assignments** | Discussions | Grades | People | Pages | Files | Syllabus | Outcomes | Quizzes | Modules | Conferences | Collaborations | Portfolio (LOCAL) | Portfolio




▼ Assignments

Assignment title
100 pts

-  Account
-  Dashboard
-  Courses
-  Calendar
-  Inbox
-  Help

Individual View

Filter by student name or secondary ID

 Import
  Export
 

Student Name	Secondary ID	Health policy memo Out of 200	Health policy memo Out of 200	Nursing Memo 2 Out of 100	test123 Out of 100	Health Memo Out of 100	Demo Nursing Memo Out of 100	Assignments	Total
Neil Armstrong	neil	175	200	-	-	-	100	95%	95%
Albert Einstein	albert	-	-	-	-	-	-	-	-
John Glenn	john	-	-	-	-	-	-	-	-
Katherine Johnson	katherine	-	-	-	-	-	-	-	-
Michael Jordan	michael	-	-	-	-	-	-	-	-
Sally Ride	sally	-	-	-	-	-	-	-	-
Eleanor Roosevelt	eleanor	-	-	-	-	-	-	-	-

